

ELMS/BUILDING & GROUNDS COMMITTEE

DECEMBER 9, 2025

The Elms/Building and Grounds Committee met on Tuesday, December 9, 2025 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd floor, Law Library. Committee Members in attendance included, Chair Larry Aurelio, Vice Chair Terra Litchfield, Dave Cortelyou, Mike Cox, Allen Henderson, Vicky Kipling, and Dana Walker. Others in attendance included Chad Wilson, Elms Administrator Jeff Howd, and Deputy Clerk Kyah Beck. Members absent were Clayton Murphy.

Chair Larry Aurelio called the meeting to order at 7:00 p.m.

Review and Approval of November, 2025 Minutes

Member T. Litchfield moved with a second by Member Kipling to approve the minutes as submitted. Motion carried on a voice vote.

Farm Report

None.

Administrator's Report

Census is at 62, with 11 being private-pay. Medicare currently owes \$101,407.77. There were 15 admissions, and 16 discharges.

Financial Report

Member T. Litchfield moved with a second by Member Cortelyou to approve the November, 2025 Financial Reports. Motion carried on a voice vote.

Elms Claims

Member Kipling moved with a second by Member Cortelyou to approve the Elm's claims as submitted. Motion carried with a roll call vote of 7 yeas, 0 nays, 0 vacant and 1 absent.

Macomb Public Building Commission

The budget is being worked on for next year.

McDonough County Maintenance Directors Report

Chad Wilson gave the report. There were a couple issues with the sidewalk heating system during the first snow, it has since then been fixed. The first set of Courthouse doors has been re finished. They will continue to restore the other ones. Chad said there is plans to fix up the ceilings in the 202 courtroom.

Building and Grounds Claims

Member Cortelyou moved with a second by Member Walker to approve the November, 2025 Building and Grounds Claims. Motion carried on a voice vote.

HVAC Quotes

Quotes were spoken about a couple months ago between two different companies. The committee decided to go with Arnold Brothers.

Member Cox moved with a second by Member Cortelyou to approve the HVAC services and quotes from Arnold Brothers. Motion carried on a voice vote.

Other Items as Needed

None.

Executive Session

None.

Public Comment

None.

County Board Chair Comments

Eric Blakeley was absent. Mike Cox informed the committee that Michael will be at the courthouse for a walkthrough soon.

Adjourn

Member Cortelyou moved with a second by Member Walker to adjourn the meeting at 7:47 p.m. Motion carried on a voice vote.